



Republic of the Philippines
NATIONAL POLICE COMMISSION
PHILIPPINE NATIONAL POLICE
POLICE REGIONAL OFFICE 8
Camp Kangleon, Palo, Leyte



RFQ No. PRO8-SVP-2021-066
Date:

REQUEST FOR QUOTATION

The Proprietor/Manager

SIR/MADAM:

Please quote your lowest price for the following items enumerated below, taking into consideration the following:

TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is 113,924.00.
2. Price Quotation should be inclusive of all costs and applicable taxes.
3. Price Quotation shall be valid within sixty (60) calendar days from the deadline of RFQ.
4. The goods are grouped in a **single lot**. Award of contract shall be made to the lowest quotation, and must comply with the minimum description as stated in the terms and conditions.
5. Delivery period is within fifteen (15) to thirty (30) calendar days from the receipt of Purchase Order.
6. If awarded the contract, processing and payment shall be made after the complete delivery of services/supplies and final acceptance.
7. Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXII of the Revised IRR of RA 9184.
- 8. FOB- Police Regional Office 8, Balangiga MPS Brgy 3 Pob. Balangiga Eastern Samar**
9. The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.
10. *Request for Quotation should be returned within the day from receipt hereof.*

Item No.	ITEM AND DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL
1	Office Table Material: ¾" marine plywood (top, sidings and drawers) Drawer lock, heavy duty Dimension: 150cm L x 65cm W x 75cm H Color: Black Others: (3 Drawers): one (1) side drawer (left), one (1) middle drawer, heavy duty drawer	5	pcs		
2	Computer Table Steel Frame with sliding keyboard tray	4	pcs		
3	Office Chair Mesh black Chair Type	10	pcs		

4	Gang Chair 4 seater gang chair with backrest In chrome stainless steel Color: Silver Dimensions: 238(W)x66(D)x80(H)cm Weight: 36kgs	1	pc		
5	Steel Cabinet Vertical type Filing Cabinet with 4 drawers Material Made of all steel, gauge 22 - Finishing: Powder Coated - Color: Gray - Provided with four (4) vertical type drawers - each drawer is equipped with a sliding type file divider, roller bearings gliding on steel railings - w/ metal cardholder - all drawers controlled by a centralized key lock - with a provision for barlock w/ flat bar - size: 52" x 28.5"W x 18.5"D	1	pc		
6	Storage Cabinet steel storage cabinet with double door metal filing lockable Deminsion 90cm(W)x40cm(D)x140cm(H) Color Gray	1	pc		
7	Sala Set 2 Single Seater and 1-3 Seater with Center Table wood type	1	pc		
				Total	

Reviewed and Checked by:


RLT LOUIE P GORGONIA
Signature, Name, Designation of
Authorized Official

I have read and understood the Terms & Conditions stated above. By signing this quote, I hereby agree and bind myself to the Terms & Conditions.

Signature Over Printed Name: _____
 Position in Firm: _____
 Business Address: _____
 Telephone No.: _____