



Republic of the Philippines
NATIONAL POLICE COMMISSION
PHILIPPINE NATIONAL POLICE
POLICE REGIONAL OFFICE 8
Camp Kangleon, Palo, Leyte



RFQ No. PRO8-SVP-2021-057

Date: _____

REQUEST FOR QUOTATION

The Proprietor/Manager

SIR/MADAM:

Please quote your lowest price for the following items enumerated below, taking into consideration the following:

TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is 453,344.00.
2. Price Quotation should be inclusive of all costs and applicable taxes.
3. Price Quotation shall be valid within sixty (60) calendar days from the deadline of RFQ.
4. The goods are grouped in a **single lot**. Award of contract shall be made to the lowest quotation, and must comply with the minimum description as stated in the terms and conditions.
5. Delivery period is within fifteen (15) to thirty (30) calendar days from the receipt of Purchase Order.
6. If awarded the contract, processing and payment shall be made after the complete delivery of services/supplies and final acceptance.
7. Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXII of the Revised IRR of RA 9184.
8. **FOB- Police Regional Office 8, Laoang MPS, Brgy. Guilaoangi, Laoang, Northern Samar.**
9. The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.
10. ***Request for Quotation should be returned within the day from receipt hereof.***

Item No.	ITEM AND DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL
1	Office Table 26x56 inches 1 ½ marine plyboard top ¾ siding & drawer color wenge	1	pc		

	Executive Chair			
2	High back with armrest Synthetic leather Wooden base	1	pc	
3	Conference Table (8-10 seaters) With drawer 1 ½ marine fly board 10's top ¾ siding & drawer color wenge	1	pcs	
4	Gang Chair 4's Steel	4	pcs	
5	Office Chair High back w/ armrest Synthetic Leather steel base	10	pcs	
6	Office Table ¾ marine fly board glass top, siding & drawer Dim 120cm L x 60 cm W x 76cm H)	10	pcs	
7	4 Layer Drawer Lateral Filling Cabinet 4DVFC w/ lock 4'D 47cm L x 62cm W x 132cm H	8	pcs	
8	Computer Table Glass top w/ sliding tray	4	pcs	
9	Steel Cabinet locker double door H 1800mm D390mm W 900mm 4 adjustable shelves	5	pcs	
10	Sala Set Standard Sala Set w/ C.T 1 Glass top 2 One seater 1 Three seater	1	pc	

Reviewed and Checked by:

RICARDO L BANJAWAN

Police Captain
Officer In-Charge

I have read and understood the Terms & Conditions stated above. By signing this quote, I hereby agree and bind myself to the Terms & Conditions.

Signature Over Printed Name: _____

Position in Firm: _____

Business Address: _____

Telephone No.: _____