



Republic of the Philippines  
NATIONAL POLICE COMMISSION  
PHILIPPINE NATIONAL POLICE  
**LIBAGON MUNICIPAL POLICE STATION**  
Libagon, Southern Leyte



RFQ No. PRO8-SVP-2021-088  
Date: \_\_\_\_\_

### REQUEST FOR QUOTATION

The Proprietor/Manager  
\_\_\_\_\_  
\_\_\_\_\_

**SIR/MADAM:**

Please quote your lowest price for the following items enumerated below, taking into consideration the following:

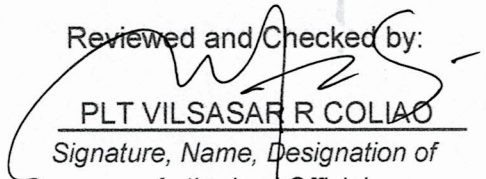
#### TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) Php 74,750.00.
2. Price Quotation should be inclusive of all costs and applicable taxes.
3. Price Quotation shall be valid within sixty (60) calendar days from the deadline of RFQ.
4. The goods are grouped in a **single lot**. Award of contract shall be made to the lowest quotation, and must comply with the minimum description as stated in the terms and conditions.
5. Delivery period is within fifteen (15) to thirty (30) calendar days from the receipt of Purchase Order.
6. If awarded the contract, processing and payment shall be made after the complete delivery of services/supplies and final acceptance.
7. Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXII of the Revised IRR of RA 9184.
8. **FOB- Police Regional Office 8, Libagon MPS, Brgy. Talisay, Libagon Southern Leyte**
9. The procuring entity may terminate the contract, in whole or in part, at any time for unsatisfactory service.
10. **Request for Quotation should be returned within the day from receipt hereof.**

Item No.	ITEM AND DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL
1	<b>Office Table</b> Material: Wood	3	pcs		
2	<b>Computer Table</b> Wooden, with sliding keyboard tray	3	pcs		
3	<b>Gang Chair</b> Three-seater, in full Stainless Steel/wood	1	pc		
4	<b>Close Cabinet</b> Wooden	2	pc		

5	<b>Sala Set</b> 1 pc Glass top center table, 2 pcs one-seater, 1 pc three-seater	1	pc		
				<b>TOTAL</b>	

Reviewed and Checked by:



PLT VILSASAR R COLIAO  
Signature, Name, Designation of  
Authorized Official

I have read and understood the Terms & Conditions stated above. By signing this quote, I hereby agree and bind myself to the Terms & Conditions.

Signature Over Printed Name: \_\_\_\_\_

Position in Firm: \_\_\_\_\_

Business Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_